



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, November 6th, 2012 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Commissioner Perga called the meeting to order at 5:32pm

Present: Chairperson: Perga, Vice Chairperson: Hill; Commissioners: Tucker, Smith, Poulos, Struthers and Suelzle

Also Present: Peggy Ford, City Staff Liaison; Cynthia Wilson, Acting Community Librarian; Nancy Howe, County Librarian

MINUTES

- 1) COMMISSIONER SMITH MOVED that the minutes of the October 2, 2012 Library Commission meeting, be accepted as corrected. THE MOTION WAS SECONDED BY COMMISSIONER STRUTHERS AND PASSED UNANIMOUSLY BY VOICE VOTE.

PUBLIC COMMENT

Los Altos resident David Smith spoke regarding relocation and funding for a new library in down town Los Altos.

BUSINESS

DISCUSSION AND ITEMS OF INTEREST

- 2) Discussion of Clarification Library Commission's Goals and Work Plan – Commissioner Tucker
Commissioners reviewed Goals for Work plan – version IV and adopted the rewritten version for 2012.

COMMISSIONER STRUTHERS MOVED to adopt the final version of the Commission's goals. THE MOTION WAS SECONDED BY COMMISSIONER SUELZLE AND PASSED UNANIMOUSLY BY VOICE VOTE.

- 3) Library Commissioners Handbook – Commissioners Struthers, tucker and Poulos
The sub committee will send an updated word document to Commission Liaison, City staff, Peggy Ford will send out a PDF version of the document to all commissioners. Handbook will be added to the Commission's goals and will be updated annually.

REPORTS

- 4) Commissioner Tucker reported on October Council Meetings
Commissioner Tucker reviewed with commission outcomes of the October City Council meetings.
- 5) Nancy Howe, Acting County Librarian
Reported to Commission on past, current and upcoming County Library Events

- 6) Cynthia Wilson, Acting Community Librarian
Reported to Commission on past, current and upcoming events at the Los Altos & Woodland Libraries.
- 7) Friends of the Library, Elayne Dauber
Friends of the Library is making preparations for the November 9, 10 and 11 book sale at the Hillview Community Center. FOL is in need of volunteers for the event.
- 8) Commissioner Smith, Los Altos Library Endowment and North County Library Authority Report
Nothing new to report

NCLA will not meet again until January, 2013

FUTURE AGENDA ITEMS

Set November 6th Meeting Agenda

ADJOURNMENT – 7:21p.m.

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor

Liaison to the Library Commission